

DAE 68-5967

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Proposed
Notice

DD/ST# 4681-68

5 DEC 1968

MEMORANDUM FOR: Executive Director-Comptroller
Deputy Director for Science and Technology
Deputy Director for Plans
Deputy Director for Intelligence
Inspector General
General Counsel

25X1A

SUBJECT : Proposed Revision of [REDACTED]
Relating to Subsistence Expenses for Lodging

1. Subject proposal, which is being sent to the Deputy Director for Support for authentication, is attached for your information.

2. Subject regulation in its present form provides reimbursement within specified limits for actual subsistence expenses, including lodging, for an employee and members of his family while in temporary quarters. The Director of Finance has proposed a footnote reference to [REDACTED] to establish allowable expenses for noncommercial lodging during domestic PCS moves.

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3. If you have any questions concerning this proposal, please call [REDACTED] within five workdays.

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[REDACTED]
Chief, Support Services Staff

Attachment: As stated

cc: D/F
SSA-DDS

DD/S&T
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GROUP 1
Excluded from automatic
downgrading and
declassification

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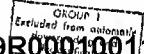
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HQ. INSTRUCTION SHEET

REMOVE			INSERT			EXPLANATION
ISSUANCE NOS.	PAGE NOS.	DATE	REG. NOS.	PAGE NOS.	DATE	
Att. 3	10	3/19/68	Att. 3	10		Footnote 2a is added to establish allowable expenses for temporary noncommercial lodging.

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ALL

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[REDACTED] Att. 3

- 2.5 For subsistence expenses of the employee and his immediate family while occupying temporary quarters when an employee is transferred to a new official station.
- a. through c. (No change)
 - d. Allowable amount.
 - (1) Reimbursement shall be only for actual subsistence expenses incurred provided these are directly related to occupancy of temporary quarters and are reasonable both as to amount and duration. Allowable subsistence expenses include only charges for meals, lodging, fees and tips incident to meals and lodging, laundry, cleaning and pressing of clothing.2a
- (No change in remainder of section 2.5)

2a The allowable expenses for noncommercial lodging as defined in [REDACTED] may not exceed the reduced rates set forth therein.

FOR THE DIRECTOR OF CENTRAL INTELLIGENCE:

R. L. BANNERMAN
Deputy Director
for Support

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